

Buckhead Trails Community Development District

12051 Corporate Boulevard, Orlando, FL 32817; 407-382-3256

www.buckheadtrailsccd.org

The following is the proposed agenda for the meeting of the Board of Supervisors for the Buckhead Trails Community Development District, scheduled to be held **Tuesday, November 27, 2018 at 11:00 a.m. at the 1651 Whitfield Avenue, Suite 200, Sarasota, FL 34243.**

If you would like to attend the Board Meeting by phone, you may do so by dialing:

Phone: 1-855-747-8824

Participant Code: 859458

BOARD OF SUPERVISORS' MEETING AGENDA

Business Matters

- Roll Call to Confirm Quorum
 - Public Comment Period
1. Consideration of Resignation Letter from Pete Logan for Seat 1
 2. Appointing a Supervisor for Seat 1 & Administering Oath of Office
 3. Appointing a Supervisor for Seat 5 & Administering Oath of Office
 4. Consideration of Resolution 2019-01, Election of Officers
 5. Consideration of Minutes of the August 28, 2018 Board of Supervisors' Meeting

Other Business

- A. Staff Reports
 - District Counsel
 - District Engineer
 - District Manager
- B. Supervisor Requests and Audience Comments

Adjournment

**Buckhead Trails
Community Development District**

**Consideration of Resignation Letter from Pete
Logan for Seat 1**

September 25, 2018


Buckhead Trails CDD
1651 Whitfield Avenue, Suite 200
Sarasota, FL 34243

Re: Buckhead Trails CDD Letter of Resignation

To Whom It May Concern,

Please accept this letter as formal resignation from the Buckhead Trails CDD effective Tuesday September 25, 2018.

Sincerely,



Peter Logan,
Medallion Home

**Buckhead Trails
Community Development District**

**Appointing a Supervisor for Seat 1 &
Administering Oath of Office**

**BUCKHEAD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
OATH OF OFFICE**

I, _____, A CITIZEN OF THE STATE OF FLORIDA AND OF THE UNITED STATES OF AMERICA, AND BEING EMPLOYED BY OR AN OFFICER OF BUCKHEAD TRAILS COMMUNITY DEVELOPMENT DISTRICT AND A RECIPIENT OF PUBLIC FUNDS AS SUCH EMPLOYEE OR OFFICER, DO HEREBY SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND OF THE STATE OF FLORIDA.

Board Supervisor

ACKNOWLEDGMENT OF OATH BEING TAKEN

STATE OF FLORIDA
COUNTY OF MANATEE

The foregoing oath was administered before me this ___ day of _____, 2018, by _____, who personally appeared before me, and is personally known to me or has produced _____ as identification, and is the person described in and who took the aforementioned oath as a Member of the Board of Supervisors of Buckhead Trails Community Development District and acknowledged to and before me that he/she took said oath for the purposes therein expressed.

(NOTARY SEAL)

Notary Public, State of Florida

Print Name: _____

Commission No.: _____ Expires: _____

**Buckhead Trails
Community Development District**

**Appointing a Supervisor for Seat 5 &
Administering Oath of Office**

**BUCKHEAD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
OATH OF OFFICE**

I, _____, A CITIZEN OF THE STATE OF FLORIDA AND OF THE UNITED STATES OF AMERICA, AND BEING EMPLOYED BY OR AN OFFICER OF BUCKHEAD TRAILS COMMUNITY DEVELOPMENT DISTRICT AND A RECIPIENT OF PUBLIC FUNDS AS SUCH EMPLOYEE OR OFFICER, DO HEREBY SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND OF THE STATE OF FLORIDA.

Board Supervisor

ACKNOWLEDGMENT OF OATH BEING TAKEN

STATE OF FLORIDA
COUNTY OF MANATEE

The foregoing oath was administered before me this ___ day of _____, 2018, by _____, who personally appeared before me, and is personally known to me or has produced _____ as identification, and is the person described in and who took the aforementioned oath as a Member of the Board of Supervisors of Buckhead Trails Community Development District and acknowledged to and before me that he/she took said oath for the purposes therein expressed.

(NOTARY SEAL)

Notary Public, State of Florida

Print Name: _____

Commission No.: _____ Expires: _____

**Buckhead Trails
Community Development District**

**Consideration of Resolution 2019-01,
Election of Officers**

**RESOLUTION 2019-01
ELECTION OF OFFICERS**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BUCKHEAD TRAILS COMMUNITY DEVELOPMENT DISTRICT ELECTING THE OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, BUCKHEAD TRAILS COMMUNITY DEVELOPMENT DISTRICT (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

WHEREAS, pursuant to Section 190.006(6), Florida Statutes, as soon as practicable after each election or appointment to the Board of Supervisors (the "Board"), the Board shall organize by electing one of its members as chair and by electing a secretary, and such other officers as the Board may deem necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WILDCAT PRESERVE:

Section 1. _____ is elected Chairman.

Section 2. _____ is elected Vice Chairman.

Section 3. Vivian Carvalho is elected Secretary.
_____ is elected Assistant Secretary.
_____ is elected Assistant Secretary.
_____ is elected Assistant Secretary.
Jennifer Walden is elected Assistant Secretary.

Section 4. Jennifer Glasgow is elected Treasurer.

Section 5. Amanda Lane is elected as Assistant Treasurer.

Section 6. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 27th DAY of NOVEMBER 2018.

**BUCKHEAD TRAILS COMMUNITY
DEVELOPMENT DISTRICT**

CHAIR/VICE-CHAIRMAN

ATTEST:

SECRETARY/ASSISTANT SECRETARY

**Buckhead Trails
Community Development District**

**Consideration of Minutes of the August 28, 2018
Board of Supervisors' Meeting**

MINUTES OF MEETING

*Buckhead Trails Community Development District
Board of Supervisors Meeting
Tuesday, August 28, 2018 at 11:00 a.m.
1651 Whitfield Avenue, Suite 200,
Sarasota, FL 34243*

Present and constituting a quorum:

Pete Logan	Chairman
Connor Chambers	Vice Chairman
Charlie Tokarz	Assistant Secretary
Margo Holeman	Assistant Secretary

Also present were:

Vivian Carvalho	District Manager- Fishkind & Associates, Inc	
Andy Cohen	District Counsel- Persson, Cohen & Mooney, P.A.	
Geoffrey Johnson	Medallion Home	
Venessa Ripoll	Fishkind & Associates	(via phone)
Jennifer Glasgow	Fishkind & Associates	(via phone)

FIRST ORDER OF BUSINESS

Call to Order

The meeting was called to order at 1:59 p.m. and Ms. Carvalho proceeded with roll call. Board Members Pete Logan, Connor Chambers, Charlie Tokarz, and Margo Holeman were present, constituting a quorum.

SECOND ORDER OF BUSINESS

Organizational Matters

Public Comment Period

There were no public comments at this time.

Appointing a Supervisor for Seat 5 and Administering Oath of Office

The Board wished to table this item.

Consideration of Resolution 2018- 05, Election of Officers,

On MOTION by Mr. Logan, seconded by Mr. Chambers, with all in favor, the Board tabled the appointment of Supervisor for Seat 5 and Administering Officer and Resolution 2018-05, Election of Officers

Consideration of Resolution 2018-06, Designating a Registered Agent

Ms. Carvalho stated that this would remove the previous District Manager and name Ms. Carvalho as the Registered Agent.

On MOTION by Mr. Logan, seconded by Mr. Chambers, with all in favor, the Board approved Resolution 2018-06, Designating Registered Agent.

Consideration of the Minutes of the May 31, 2018 Board of Supervisors' Meeting

The Board reviewed the minutes of the May 31, 2018 Board of Supervisors Meeting.

On MOTION by Mr. Chambers, seconded by Mr. Logan, with all in favor, the Board approved the minutes of the May 31, 2018 Board of Supervisors' Meeting.

Public Hearing on the Adoption of the District's Annual Budget

- a) Public Comments and Testimony
- b) Board Comments
- c) Consideration of Resolution 2018-04, Adopting the Fiscal year 2019 Budget and Appropriating Funds

Ms. Carvalho requested a motion to open the public hearing.

On MOTION by Mr. Logan, seconded by Mr. Chambers, with all in favor, the Board opened the Public Hearing.

Ms. Carvalho explained that the budget was prepared by the Developer. She noted that this is the same budget that was proposed at the proposed budget meeting. Mr. Logan stated that there is a Developer funding agreement contemplated later in the agenda. Mr. Cohen stated that it is also included in Section 4 of the resolution. Ms. Carvalho requested a motion to close the public hearing.

On MOTION by Mr. Chambers, seconded by Mr. Tokarz, with all in favor, the Board closed the Public Hearing.

Ms. Carvalho requested approval of resolution 2018-04. Mr. Logan provided comments regarding a scrivener's error on the signature block in the Developer Funding Agreement. He stated that the correct entity is Cargor Partners- VI-Buckeye 928, LLC.

On MOTION by Mr. Logan, seconded by Mr. Chambers, with all in favor, the Board approved Resolution 2018-04, Adopting the Fiscal year 2019 Budget and Appropriating Funds, as amended.

Consideration of Fiscal Year 2019 Developer Funding Agreement

Ms. Carvalho requested approval of the Fiscal Year 2019 Developer Funding Agreement with the correction of the scrivener's error on the signature block. The Developer should read Cargor Partners- VI-Buckeye 928, LLC.

On MOTION by Mr. Logan, seconded by Mr. Chambers, with all in favor, the Board approved the Fiscal Year 2019 Developer Funding Agreement, as amended.

THIRD ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel- No Report.

District Engineer- Not Present.

District Manager- Ms. Carvalho stated that the meeting schedule for this District is on the 4th Tuesday of every three months at 11:00 a.m. at this location. She asked the Board to consider the Fiscal Year 2019 Meeting Schedule as presented.

On MOTION by Mr. Logan, seconded by Mr. Chambers, with all in favor, the Board approved Setting Fiscal Year 2019 Meeting Schedule, as presented.

FOURTH ORDER OF BUSINESS

Audience Comments and Supervisors Requests

There were no Supervisor requests or audience comments.

FIFTH ORDER OF BUSINESS

Adjournment

There were no further questions or comments. Ms. Carvalho requested a motion to adjourn.

On MOTION by Ms. Holeman, seconded by Mr. Tokarz, with all in favor, the August 28, 2018 meeting for the Buckhead Trails Community Development District was adjourned.

Secretary/Assistant Secretary

Chairman